

East Kent Radio Sailing Club

Constitution

11 December 2018

1. NAME

1.1. The name of the club is **EAST KENT RADIO SAILING CLUB**, abbreviated to **EKRSC** (referred to as the “Club” within this document).

2. OBJECT

2.1. To promote and encourage the design, construction, sailing and racing of radio-controlled yachts.

2.2. To manage the club within the guidelines of the Model Yachting Association (MYA), where reasonably practicable.

2.3. In promoting the objectives of the Club, the Committee shall affiliate the club to such bodies as it deems appropriate for the meeting of these objectives.

2.4. The Club should at all times have adequate public liability insurance to cover the activities of its members.

3. LANGUAGE

3.1. The word “shall” is mandatory and the word “may” is permissive.

4. COMPOSITION AND ORGANISATION

4.1. The composition of the Club shall consist of:

- The Committee
- The Membership

4.2. The Club shall be organised through at least one Annual General Meeting together with Committee meetings as appropriate.

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- 4.3. The quorum for a Committee meeting is considered three out of six Committee members.

5. MEMBERSHIP

- 5.1. Membership may be granted to individuals who complete an application form and apply to the Committee. If no vacancies exist at the time of application, they shall be registered on the waiting list held by the Secretary. Order of new membership will be provided by the committee.
- 5.2. All club members shall adhere to the club Rules and Constitution.
- 5.3. Prospective new members and guests shall be allowed to use the club facilities and sail in club events for a trial period not exceeding three occasions per year. This ruling shall not apply to members of other MYA affiliated clubs who are competing at Open, District or National events hosted by the club.
- 5.4. Non-members sailing in club only competitions will not be eligible to have any score entered into the relevant race event or final series results whilst they are still classified as "non-members". Upon becoming a club member any previous scores, whilst competing as a "non-member", shall not be entered into the series results.

6. SUBSCRIPTIONS, JOINING FEE and FINANCE

- 6.1. The club shall be maintained financially viable by the membership by means of an Annual Subscription by the membership.
- 6.2. The Annual Subscription and MYA Fee* becomes due on joining the club and then annually on each January 1st thereafter (see section 6.5 for exceptions in joining year).
The Joining Fee is also payable on joining the club.
*Note: *If the person is not already paying MYA Fees via an alternative club. Current MYA number is required to verify membership.*
- 6.3. The rate of Annual Subscription, Joining Fees and any other fees shall be determined by the Committee and ratified at the AGM. The club shall not budget to operate at a loss in anyone year. If an operating deficit occurs in any one year, that loss shall be deemed to be a first charge in determining the following year's subscriptions.
- 6.4. All members must pay their Annual Subscriptions and if required MYA Fees by 31st December. If payment is not received by this date, membership will be deemed to have lapsed. Future membership will then be treated as a new member and incur the addition of the current joining fee.
- 6.5. Any approved new application to the club shall be entitled to the following reduction to their first years Annual Subscription Fee: -

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Joining Period	Reduction in Annual Subscription Fee
1 st January to 30 th June	Full Fee
1 st July to 30 th September	50%
1 st October to 31 st December	Full Fee + Membership for following year

- 6.6. If a member resigns his/her club membership at any time, no refund of fees in full or part will be applicable. Membership is not transferrable
- 6.7. Members are allowed to bring a sailing guest to the club and a daily sailing fee shall be paid to the club/landlord. All guests shall abide by the Rules and Constitution of the club and shall be in accordance to item 5.3
- 6.8. In the event of dissolution of the club, it is the responsibility of the Committee to execute the efficient winding up of the club affairs. The Committee is not individually or jointly liable for any liabilities of the Club arising on dissolution
- 6.9. Competition fees and sailing visitors' fees shall be determined by the Committee and shall be subject to annual review
- 6.10. All monies raised under the authority of the club shall be deemed to be the property of the club and kept in a bank account or building society account held in the name of the club

7. THE COMMITTEE

- 7.1. The Committee shall comprise of:
- Chairman
 - Honorary Secretary
 - Treasurer
 - Membership Secretary
 - Competition Officer
 - Committee Members
- 7.2. Committee members shall be paid up members. A Committee member may hold more than one of the above positions but will only have one vote at meetings of the committee
- 7.3. The Committee shall be responsible for dealing with routine matters and correspondence on behalf of the club between Annual General Meetings within the approved club constitution and Rules
- 7.4. The Committee shall retire at the Annual General Meeting but shall be eligible for re-election
- 7.5. In the event of there being more than one nomination for any Committee position, a vote shall be taken from amongst the members attending the AGM and such a vote will be taken in secret.

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- 7.6. The Committee may submit motions to the Annual General Meeting but shall have voting powers only as members.
- 7.7. Any casual vacancy in the membership of the Committee shall be filled by co-option from the membership of the club. Any person so appointed shall hold office until the next Annual General Meeting and shall be eligible for re-election.
- 7.8. The Committee may appoint such ad hoc committees as it feels necessary to ensure the effective running of the Club. Such committees will be subject, and report to, the Committee.

8. ANNUAL MEETINGS

- 8.1. Notice of the Annual General Meeting shall be given by the club Chairman to all members via email, not less than one calendar month before the scheduled event and shall ideally be held in January each year.
- 8.2. Annual General Meetings and Extraordinary General Meetings shall be conducted at a suitable venue
- 8.3. The schedule for the submission of motions for the Annual General Meeting shall be a minimum two weeks before the Annual General Meeting.
- 8.4. The schedule for submission of amendments shall be a minimum of one week before the Annual General Meeting.
- 8.5. The quorum for the Annual General Meeting shall be a minimum of 25% of the club membership
- 8.6. The Annual General Meeting agenda shall include the following:
 - Approval of minutes from previous Annual General Meeting
 - Reports from Committee members
 - Resignation of standing Committee
 - Election of Secretary (Chairman), who will immediately take the chair.
 - Election of the Committee
 - Motions and Amendments
 - Annual subscriptions / Joining fees
 - Any Other business (AOB)
- 8.7. Voting at the Annual General Meeting shall be open to all members present with one member having one vote, proxy voting shall not be permitted.
- 8.8. All voting at an AGM or EGM shall be carried by means of a simple majority vote. In the event of a tied vote the Secretary (Chairman) shall exercise the casting vote.

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- 8.9. All nominations, motions and amendments shall be nominated and seconded by members of the club.
- 8.10. Any non-members present at the Annual General Meeting shall not have any voting rights.
- 8.11. Extraordinary Annual General Meeting (EGM): An EGM may be convened by the Committee or on the written request of at least 10 current members of the club or 25% of the current members whichever is the lower. Members shall be given notice of the date and purpose of the EGM at least 14 clear days prior to the date of the meeting. The meeting is restricted to the purpose for which it was called in the formal notice of meeting. Only fully paid up members of the club shall be entitled to vote at an EGM.

9. DISCIPLINARY PROCEDURES

- 9.1. Any member guilty of conduct prejudicial to the well-being of the club, or causing aggravation to a fellow member, may be disciplined or expelled from the club by the Committee.
- 9.2. Any member aggrieved by actions of another member shall give 7 days' notice in writing to the committee and personally attend the committee to represent the complaint.
- 9.3. The accused person has the right of reply to any accusation or complaint made against them and will be invited to attend a meeting of the Committee to place their point of view on record.
- 9.4. In the case of expulsion, the member concerned has the right to call an EGM (see 8.11)
- 9.5. Any person who has been expelled from the Club under item 9.0 can only be re-elected to membership by a majority vote at the AGM.

10. DISSOLUTION

- 10.1. Dissolution of the club may be considered at an EGM called by the Committee, provided that written notice has been sent to all paid up members in accordance with item 8.11. A quorum for this meeting shall be two-thirds of those members eligible to attend the EGM.
- 10.2. The resolution to dissolve the club must be supported by a two-thirds majority of the members present at the meeting.
- 10.3. The Committee shall be responsible for the administration of the affairs of the club in the event of dissolution. All assets of the club shall be sold to settle any legitimate outstanding claims to its creditors.
- 10.4. Any remaining monies of the club, once all legitimate claims have been settled, shall be donated to the RNLI.

11. INTERPRETATION

- 11.1. In the event of a dispute over the interpretation of the Rules & Constitution, the Committee has the right of final interpretation.
- 11.2. The Committee has the power to deal with and settle any matters arising out of or not covered by the Rules or Constitution of the club.
- 11.3. In the event of the Committee's interpretation, it shall fall on the Committee to propose amendments to the Rules and Constitution at the AGM or at an EGM

Club address: as advised on the club's website – www.eastkentradiosailingclub.com

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